

	Lot 5	Asbestos	MONTHLY MAINTENANCE CONTRACT MEETINGS				
	DATE	14.01.2020					
	ATTENDEES	Iwan Van Den Berg (Wilts C) Dave Nichol, (Nichol) Maureen Wells (Wilts C) Dean Nichol (Nichol)					
	APOLOGIES						
	MT	Maureen Wells					
DATE Example 26.4.16	AGENDA CATEGORY	SITE / LOCATION	BREIF DESCRIPTION	COMMENTS	PERSON TO ACTION	DATE TO BE ACTIONED BY	STATUS
17.07.18	<u>.1. PPM</u>	General	Amendments to PPM Scheduler	Iwan advised David to regular check the PPM Planner on Concerto for any changes.	Iwan/Nichol	On-going	On-going
13.11.19	<u>.2. REACTIVE</u>	Surveys not completed	Surveys not completed on several site. Lypiatt Shops and Flats, Portemarsh Units.	Julie advised surveys had not completed on sites. Lypiatt Shops and Flats, & Portemarsh Units. Iwan advised these sites are under the remit of the Estates Team and until instructions have been received by them no action can be taken. Once estates authorise the works they can be added to next years schedule. UPDATE 14/01/2020 Iwan advised no further information had been supplied by The Estates Team, however in the future Management Surveys may be required.	Estates/Nichol	On-going	Open
13.11.19	<u>.5. EARLY WARNINGS</u>	Housing	Dave advised there were still work stream issues within housing covering outstanding works and the required new orders. Iwan advised Dave to issue an Early Warning Notice to WC for not fulfilling the advised guaranteed works.	Dave advised there were still work stream issues within Housing covering outstanding works and the required new orders. Iwan advised Dave to issue an Early Warning Notice to WC for not fulfilling the advised guaranteed works. UPDATE 14/01/2020 Dave advised the issue was still ongoing regarding orders required from Housing. Iwan advised Dave to again raise an Early Warning Notice to WC for not fulfilling the advised guaranteed works as it would then have to be addressed.	Dave Nichol	On-going	Open
14.01.20	<u>.0. H&S</u>	Stonehenge School (Lower)	Stonehenge School (Lower) Loft clean	Stonehenge School (Lower) Loft clean. Dave advised due to the below ceiling being suspended there was a possible H & S risk to contactors when entering the loft space. Dean Nichol now acting as project manager and will work on a safe working process for persons working on site.	Nichol	14.01.20	Open
14.01.20	<u>.2. REACTIVE</u>	Ashton Street Resource Centre (Void)	Ashton Street Resource Centre (Void)	Ashton Street Resource Centre (Void property) attendance to carry out a full R&D survey of the whole site for the purpose of demolition. Dean advised the site had some vandalised. Also bats have been discovered nesting on site. Andrea Baker to advise on the way forward.	Nichol/Andrea Baker	14.01.20	Open
14.01.20	<u>.2. REACTIVE</u>	Old County Hall	Old County Hall Surfacing solution	Old County Hall - Surfacing solution. Dave advised that he was still waiting for an update from Steve French via Kier.	Nichol/Steve French	14.01.20	Open
14.01.20	<u>13.AOB</u>	Amesbury Sports Centre	Amesbury Sports Centre - Complete refurbishment	Amesbury Sports Centre - Complete site refurbishment. Iwan advised that a part survey could be required to be carried out. Iwan will keep Nichol updated accordingly.	Iwan/Dave	14.01.20	Open